

# Reporting

Aged Care Financial Management 2010/11

## Reports

**Inerva® EnterpriseFinance™ Reporting System lets you automate otherwise complex periodic processes. Built-in standard reports help you meet regulatory reporting requirements as well as improve productivity. Analytical reporting tools help visualise your position and support operational decision making.**

## Key Benefits

- Comprehensive built-in reports for periodic reporting requirements improve productivity
- Customise built-in reports for re-use at any time
- Export to Adobe® PDF and Microsoft Word®, CSV and Excel®
- DHA/Medicare and eBusiness reporting
- Compatibility with third party reporting and analysis tools such as Crystal Reports®
- Compatible with pre-printed stationary
- Compatible with folding and sealing hardware
- Customise and report from any on-screen listing
- Integrated report security ensures all staff have only the reports they need
- Smart destination; some reports such as statements know how they need to be delivered. By post, fax, email, depending on the preference setup of the client. One button sends them on their separate ways.

## Customise

Each report in EnterpriseFinance packs a number report-specific customisation options. These help you set the exact level of reporting detail, layout and data selection options. Once a report is customised, the new report definition can be saved for immediate retrieval at a later date.

## Create

Because the entire structure of EnterpriseFinance is documented and stored in standards compliant Microsoft® SQL Server®, nearly all third party analysis tools can be plugged directly into the database.

Business intelligence and analysis tools including Crystal Reports® can be used to create customised report jobs that give your users the freedom to answer tough reporting challenges.

If your staff are already familiar with a particular reporting tool, chances are, it can be used with EnterpriseFinance to develop and customise your own reporting definitions.

## Reduce Risk

When faced with industry specific reporting requirements, many organisations resort to spreadsheets. Spreadsheets are a powerful way to analyse and report data views for a specific purpose. EnterpriseFinance can export any data view on-screen to an Excel® spreadsheet.

Customised spreadsheets tend to become complex and much of the knowledge poured into a complex spreadsheet is difficult to transfer to other staff. EnterpriseFinance has many Aged Care specific reports built in that would have otherwise been created with complex spreadsheets. Reports are built from live operational data in the main database and remove the need to re-enter data from operational software into spreadsheets.

## Plug and Play

EnterpriseFinance reports use a plug-and-play architecture. This means your report definitions are kept up to date with the latest regulatory changes as they happen. Automatic updates keep the application and reports fresh so you are never out of step with the industry.

## Fresh Reports

Inerva is constantly developing new ways of analysing operational and financial data. Our team makes available new report definitions that can be plugged into your system for immediate use.

If you have a specific reporting need that is not catered for by the built-in reports, ask our team to help you create a report definition for your requirement.

## Real Automation

Document folding and sealing machines can take the drudgery out of periodic reporting. Payslips, statements and invoices can be configured to operate with a variety of pre-printed stationary and folding machines.

## eBusiness

Inerva is working closely with Medicare Australia to ensure capability with new electronic reporting systems being introduced now. Many reporting functions can now be carried out by direct electronic transfer.

## Security and Access Control

All system reports plug into the EnterpriseFinance security and access control system. Your local administrator can specify who gets access to what throughout the entire system – that includes every report. Ensure the right people have access to only the reports they need by configuring the user access for the reporting module.

## Leverage the platform

Inerva EnterpriseFinance includes a complete range of platform services made available to all modules. Platform services include functionality that is common to all modules. A system-wide audit trail ensures absolute traceability of all data modification. The audit trail uses the security system to ensure audit records identify user information against any data change. The security system gives the system administrator complete control over user access to all parts of the system. A very fine-grained map of system functionality is used to define user access rights in a central security administration interface. Platform services also include a data integrity monitor to ensure all data held by the database is accurate and intact. A rotating backup system provides for data and disaster recovery. An integrated offsite backup system ensures data is always safe.

All modules leverage a modern customisable user interface. The user interface is designed to make new users feel comfortable with the entire system; power-users are able to quickly navigate with key-strokes and may customise all menus, toolbars, columns, sorting, filtering and grouping structures to suit specific needs. The user interface metaphors are consistent with 2010 user interface standards and use similar menu actions and key-strokes to popular office productivity products.

## About Inerva®

Inerva provides a range of leading edge software solutions to the aged care industry. The modern aged care environment requires well-defined management systems to support effective operations. Our team continuously consults with the industry to uncover the current and future challenges. Our team develops solutions to drive efficient processes through software and supporting services which integrate seamlessly with popular office productivity suites. Inerva business systems optimize critical processes and provide strategic decision support through analytical tools and reporting mechanisms.

In addition to a range of comprehensive solutions suitable for small to medium business and corporate environments, Inerva can blend and customize solutions to meet specific requirements.

Our team deploys the most current technologies to ensure your organisation is provided with tools and systems that are transparent to the business. Running fast, efficient and accurate software systems means your operation can concentrate on delivering value to your clients.

Inerva with parent software engineering company Intelitec Pacific have developed a range of solutions for business including Enterprise Financial Management • Integrated Roster and Scheduling • e-Commerce • Human capital management and reporting • Enterprise productivity systems • Distributed scheduling • Fleet and logistics management • Distributed inventory systems • Executive reporting and business intelligence tools • Primary production management • Scientific and laboratory management systems • Project and document management tools.

Inerva systems are supported by a dynamic team of qualified software industry professionals. Deployed systems are maintained and updated to ensure they always support the current business environment.

## Contact

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**Datasheet: Reports**

Feature	Description
Payroll	<ul style="list-style-type: none"> <li>▪ Payslips</li> <li>▪ Batch print or email</li> <li>▪ Secure (sealed) stationary</li> <li>▪ Compatibility with stationary folding hardware</li> <li>▪ Staff Period Offsets</li> <li>▪ Allowances Paid</li> <li>▪ Deductions Paid</li> <li>▪ Entitlements Accrued and Taken</li> <li>▪ Pay Category Analysis</li> <li>▪ Pay Run Edit List</li> <li>▪ Group Certificates</li> <li>▪ Pay run Account Posts</li> <li>▪ Superannuation Paid</li> <li>▪ Withholdings Paid</li> </ul>
Rostering	<ul style="list-style-type: none"> <li>▪ Rosters by Staff</li> <li>▪ Roster by segment</li> <li>▪ Roster Cost</li> <li>▪ Roster / Fingerprint Reconciliation</li> <li>▪ Roster Guide Detail</li> </ul>
Suppliers	<ul style="list-style-type: none"> <li>▪ Supplier Detail</li> <li>▪ Supplier Balances</li> <li>▪ Supplier Aging Summary</li> <li>▪ Purchase and Payment Detail</li> <li>▪ Standing Purchase Detail</li> </ul>
Client	<ul style="list-style-type: none"> <li>▪ Client Master listing</li> <li>▪ Client Fees Summary</li> <li>▪ Client Movements</li> <li>▪ Leave Listing</li> <li>▪ Bond Summary</li> <li>▪ Bond Statement</li> <li>▪ Client Birthdays</li> <li>▪ Client RCS Expiry</li> <li>▪ Trust Statement</li> <li>▪ Accommodation Charge List</li> <li>▪ Pensioner Status</li> </ul>
Claims and Billing	<ul style="list-style-type: none"> <li>▪ Provider Claim</li> <li>▪ Claim Payment Report</li> <li>▪ Concessional and Assisted Ratios</li> <li>▪ Resident Fee Summary</li> <li>▪ Resident Subsidy Summary</li> <li>▪ Fees Tables</li> <li>▪ Subsidies Tables</li> <li>▪ Claim Variations</li> <li>▪ Claim Reconciliation</li> <li>▪ Resident Entry Record</li> </ul>
Accounts	<ul style="list-style-type: none"> <li>▪ Account Transactions / Movements</li> <li>▪ Balance Sheet</li> <li>▪ Custom Balance Sheet</li> <li>▪ Bank Reconciliation</li> <li>▪ Cheque Print</li> <li>▪ Cheques Entered</li> <li>▪ General Ledger</li> <li>▪ GST / BAS Reports</li> <li>▪ Invoices</li> <li>▪ Profit and Loss Statement</li> <li>▪ Profit and Loss Analysis</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Custom Profit and Loss</li> <li>▪ Segment Profit and Loss Statement</li> <li>▪ Segment Profit and Loss Analysis</li> <li>▪ Segment Custom Profit and Loss</li> <li>▪ Statements</li> <li>▪ Trial Balance</li> <li>▪ Unreconciled Account Transactions</li> <li>▪ Client Aged Balances</li> <li>▪ Client Balances</li> <li>▪ Credit Notes</li> <li>▪ Standing Invoices</li> </ul>
Facility	<ul style="list-style-type: none"> <li>▪ Total Bed Days</li> <li>▪ Occupancy Detail</li> <li>▪ Occupancy Summaries</li> <li>▪ Facility Summary</li> <li>▪ Duration of stay</li> </ul>
Staff	<ul style="list-style-type: none"> <li>▪ Staff Detail</li> <li>▪ Staff Home Department</li> <li>▪ Issued Consumables</li> <li>▪ Pay History</li> <li>▪ Staff Period Offsets</li> <li>▪ Allowances Paid</li> <li>▪ Deductions Paid</li> <li>▪ Entitlements Accrued and Taken</li> <li>▪ Pay Category Analysis</li> <li>▪ Pay Run Edit List</li> <li>▪ Group Certificates</li> <li>▪ Pay run Account Posts</li> <li>▪ Superannuation Paid</li> <li>▪ Withholdings Paid</li> <li>▪ Qualifications and Skills</li> </ul>
HR and Establishment	<ul style="list-style-type: none"> <li>▪ Qualification Detail</li> <li>▪ Courses and Provider Detail</li> <li>▪ Position Detail</li> <li>▪ Position Gap Analysis</li> <li>▪ Recurrent Training</li> <li>▪ Org Charts</li> <li>▪ Interview Record</li> <li>▪ Staff Surveys</li> </ul>
Security	<ul style="list-style-type: none"> <li>▪ Integrated platform security enabled</li> </ul>

### System Requirements

Software	Inerva® EnterpriseFinance - Reporting Modules
Hardware	Microsoft Windows® Server 2000 or later Microsoft SQL Server 2005 or later Microsoft Windows® 2000 or later TCP/IP Network